

MICHIGAN AGD BYLAWS
March 10, 2012



CHAPTER I

Name

The name of this organization is the Michigan Academy of General Dentistry and shall be known as "The Michigan AGD" and/or "The Michigan Chapter of the AGD."

CHAPTER II

Purpose

The purpose of the Michigan AGD is to advance the excellence of general dentistry.

CHAPTER III

Incorporation, Central Office and Component AGD

Section 1. Incorporation

The Michigan AGD, a constituent of the AGD, is incorporated in the state of Michigan as a not-for-profit organization; no part of its property or earnings shall inure to the benefit of any member thereof and all of its property and earnings shall be solely for the benefit of Michigan AGD members.

Section 2. Central Office

The central office of the Michigan AGD shall be located in the State of Michigan.

Section 3. Component AGD

A component of the Michigan AGD may be organized upon petition of twenty (20) percent or twenty-five (25) active members within the recognized geographic boundaries (boundaries are identified by zip codes) of the Michigan AGD subject to the approval of the Michigan AGD Board of Directors and the General Assembly of the Michigan AGD, provided such a component shall not interfere with the geographic boundaries previously established by the Michigan AGD for another component. Each component AGD shall adopt and maintain bylaws, which shall not be in conflict with, nor limit, the Bylaws of the AGD and the Michigan AGD, and shall maintain a current copy on file with both the Michigan AGD and AGD Headquarters. A potential component must submit its petition to the Michigan AGD Secretary sixty (60) days prior to the Annual Business Meeting so that it is published thirty (30) days prior to the Annual Business Meeting. As components are added or dropped, the Michigan AGD will notify AGD Headquarters within thirty (30) days. The members of a component must be solely drawn from dentists either practicing or residing within the geographic boundaries of the component. However, membership in the component is voluntary and should not be considered a requirement for belonging to either the Michigan AGD or the AGD. Each component shall be responsible for collecting its own dues or may choose to have its dues collected by AGD Headquarters. A complete listing of the component's zip code jurisdiction must be sent to AGD Headquarters by July 1st for the following year's dues to be collected by the AGD. At that time, the membership will elect its officers and directors.

CHAPTER IV

Membership

Section 1. Classifications of Membership

The classifications of membership are determined by the AGD House of Delegates.

Section 2. Date of Membership

The individual's date of membership shall be based on the date of receipt of the application by AGD Headquarters.

Section 3. Removal from One Jurisdiction to Another

A member who has changed the location of his or her practice/residence from the jurisdiction of the Michigan AGD to that of another constituent AGD may maintain active membership in the Michigan AGD of which he or she is a member for only one (1) full calendar year following that of his or her removal from the jurisdiction of the Michigan AGD.

CHAPTER V

Dues, Assessments and Processing Fees

Section 1. Membership Dues

Membership dues shall be payable on the first day of January of each year. Michigan AGD dues for Michigan AGD members shall be determined by a majority vote by the Michigan AGD Board of Directors and are in addition to AGD dues. Eligibility

for waived Michigan AGD dues by membership classification will be determined by the Michigan AGD Board of Directors.



Section 2. New Active Members Enrolled After July 1

The dues for new Active members enrolled between July 1st and September 30th shall be fifty percent (50%) of regular Michigan AGD and AGD dues.

Section 3. New Active Members Enrolled After October 1

The dues for new Active members enrolled after October 1st of any year shall be applied to the next calendar year.

Section 4. Loss of Membership and Reinstatement

- A. A member whose current dues have not been paid by March 31 of the current year shall cease to be a member of the AGD; the individual may secure reinstatement by paying the amount due prior to the end of the calendar year. If, by December 31st of any given year, the amount due remains unpaid, the individual may secure reinstatement as a member for that given year by fully paying his or her dues. Once such a member is reinstated, he or she may reclaim credit for any continuing education (CE) credits he or she obtained while an active member of the AGD.
- B. As a result of Michigan AGD judicial procedure: The Michigan AGD or the AGD may cause an individual to lose his or her membership either temporarily or permanently as provided in Chapter XIV, section 1 A of the AGD's Bylaws.
- C. As a result of AGD judicial procedure: The AGD's Council on Bylaws and Judicial Affairs may cause an individual who is not affiliated with a constituent AGD to lose his or her membership as provided in Chapter XIV, Section 2 of the AGD's Bylaws.
- D. A member under suspension is automatically reinstated at the end of the suspension period as specified by the Michigan AGD and/or the AGD Council on Bylaws and Judicial Affairs.
- E. A member who is expelled from the organization may not be reinstated until such time as the expulsion is lifted by either the Michigan AGD or a favorable appeal to the AGD Council on Bylaws and Judicial Affairs.

Section 5. Special Considerations

- A. Recent Graduates:
The AGD House of Delegates shall determine a special rate or series of rates for those who have recently completed their formal dental school training and grant such special rates(s) for the number of years following graduation.
- B. Total Disability:
A member of the Michigan AGD who is totally disabled and who is unable to engage in the duties of the dental profession and who is a member in good standing at the time total disability was incurred shall be exempt from the payment of dues and shall be in good standing during the period of total disability.
 1. A totally disabled member may apply for dues waiver by:
 - a. Submitting to the AGD Headquarters a signed physician's statement, attesting total disability; and
 - b. A dues waiver application through the Membership Council attesting to his or her total disability.
 2. During the period of exemption from dues, further verification of disability may be requested by the AGD.
- C. Leave of Absence
 1. A member in good standing who has temporarily left the practice of dentistry for reasons including, but not limited to, family leave, family tragedy, or personal health problems for at least six (6) months and intends to be out of the practice of dentistry for at least one (1) year may be granted a leave of absence by the AGD Membership Council.
 2. Dues will be the same as those established by the AGD House of Delegates for retired members and will pertain to the new calendar year, with dues to resume at the appropriate rate for the following year unless the leave of absence is extended by action of the Michigan AGD Board of Directors.
 3. Leave of absence status is limited to three (3) consecutive years.
 4. Consideration for granting leave of absence will not be granted to any member whose license is currently revoked or suspended.
 5. Members who have lapsed membership in the AGD may not take advantage of this provision unless their dues have been fully paid for the year in which the need for a leave started.

CHAPTER VI

General Assembly

Section 1. Membership

Michigan AGD shall have a General Assembly consisting of all active, retired, and emeritus Michigan AGD members who attend and vote at any General Assembly.

Section 2. Powers

The General Assembly shall have the following powers:



- A. To elect the Officers and Directors at large of the Michigan AGD Board of Directors
- B. To enact, amend, and repeal the Bylaws of the Michigan AGD.
- C. To grant, suspend or revoke charters of component AGD's.
- D. To vote on other matters coming before the General Assembly.

Section 3. Meetings

The General Assembly shall meet at least once a year

- a. The time and place of a General Assembly shall be designated by the Board of Directors.
- b. The President shall be responsible for informing the membership of the Michigan AGD of a General Assembly meeting at least 30 days prior to the meeting. This may be done through the Secretary by the President's request.
- c. A General Assembly may be called by petition signed by at least twenty-five members of the Michigan AGD for a specific stated purpose.
- c. Notice to all Michigan AGD members must be made by the Secretary at least thirty (30) days prior to any meeting of the General Assembly

Section 4. Quorum

A quorum at a Michigan AGD General Assembly shall consist of a majority of the current members of the Board of Directors.

Section 5. Order of Annual Business

The following may be included in the order of business at the Annual Business Meeting:

- A. Call to order by the President.
- B. Establish a quorum.
- C. Minutes of the previous Annual Business Meeting of the General Assembly.
- D. Reports of the President, Secretary and Treasurer and appropriate officers.
- E. Reports of councils and committees.
- F. A report of the Board of Directors by the Secretary.
- G. Unfinished business.
- H. New business.
 - 1. Recognition of award winning (MAGD and FAGD) members
 - 2. Recognition of special members and nonmembers in attendance
- I. Report of the Nominating Committee.
- J. Election of Officers and the Directors at Large
- K. Installation of Officers and the Directors at large.
- L. Adjournment.

Section 6. Rules of Order

- A. Parliamentary authority shall be the current edition of The Standard Code of Parliamentary Procedure (Sturgis) for the Michigan General Assembly and the Michigan AGD Board of Directors.
- B. The Michigan AGD shall operate under the rules dictated by the Bylaws of the Michigan AGD, the AGD Bylaws, the statutes of the State of Michigan, and the rules and regulations passed by the Michigan AGD Board of Directors.
- C. If a conflict exists the highest to lowest authority shall be Statutes of the State of Michigan, the Bylaws of the AGD, the Bylaws of the Michigan AGD, the rules and regulations passed by the Michigan AGD Board of Directors, and Sturgis.

CHAPTER VII

Board of Directors

Section 1. Composition

The Michigan AGD Board of Directors shall consist of up to (15) Fifteen voting members, elected by the General Assembly at the Annual Business Meeting.

- A. President,
- B. President-Elect,
- C. Vice President,
- D. Secretary,
- E. Treasurer,
- F. Editor,
- G. The Immediate Past-President, and
- H. Up to (8) eight Directors at Large.

Section 2. Term of office

Each Officer and Director at Large serving on Board of Directors will serve a term of one year.



Section 3. Chairperson

The chairperson of the Board of Directors shall be the President.

In the absence of the President, the President-Elect shall preside at meetings of the Board

Section 4. Board of Directors Quorum

A majority of the current Board of Directors shall constitute a quorum

Section 5. Meetings of the Board of Directors

A. The Board of Directors shall be required to meet at the call of the President at least two (2) times a year.

B. The President shall designate the day, time, and place of the Board Meetings.

C. In the event that the President is unavailable, unable or unwilling to call a meeting deemed necessary, a meeting of the Board of Directors may be called by a majority of the Officers and Directors at Large by a mail or a telephone vote duly recorded by the Secretary.

D. The President or the Secretary, by the President's request, shall be responsible for notifying each member of the Board of all meetings at least ten (10) days in advance.

Section 6. Duties and Powers of the Board of Directors

It shall be the power and duty of the Board of Directors:

A. To manage and administer the Michigan AGD

B. To approve the place and date for holding a General Assembly and Annual Business Meeting

C. To approve meeting schedules for the coming year.

D. To approve a budget for the coming year

E. To see that all Michigan AGD financial accounts are examined in detail at least once a year.

F. To appoint a Nominating Committee of the Michigan AGD Board of Directors, and act upon said nominations presented to the Board (Chapter IX Section 3).

G. To act upon recommendations from the President on council and committee appointments, including the removal of those council or committee members either unwilling or unable to function in their assignments.

H. To review all council and committee reports and take appropriate action.

I. To review all proposed component charters and make recommendations to the General Assembly for establishing their geographic boundaries before they are approved by the General Assembly/Annual Business Meeting.

J. To review all component charters periodically and make recommendations regarding their status to the General Assembly.

K. To periodically assess the needs of the members and to develop yearly plans to see that those needs are met.

L. To select the Michigan Delegates and Alternates to represent Michigan at the AGD Annual Meeting. Any Active, Part time, Retired or Emeritus member in good standing may offer his/her name for consideration as a Michigan Delegate or Alternate Delegate to the AGD Annual Meeting

M. Prior to the expiration of the term of office for Region IX Officer (Regional Director or Trustee), any Active, Part time, Retired or Emeritus member in good standing of the Michigan AGD may submit his/her name to the Board of Directors for consideration. If multiple candidates are offered, it shall be the duty of the Board of Directors to choose a single candidate by secret ballot.

N. To assign alternate financial signature duties (reviewed and reestablished yearly)

O. To approve expenditures not in the approved Budget or more than 10% over the approved Budget.

Section 7. Removal Proceedings

A Board member may be removed from office as permitted under applicable Michigan law.

CHAPTER VIII

Officers

Section 1. Elective Officers

The elected officers of the Michigan AGD shall be a President-Elect, Vice President, Secretary, Treasurer and Editor.

Section 2. Terms of Office

The President, President-Elect, Vice President, Secretary, Treasurer, Editor, and Immediate Past President shall each serve for one year.

Section 3. Vacancy in Office

A. In the event of a vacancy for any reason in the office of Vice President, Secretary, Treasurer or Editor, the President, subject to the approval of the Board of Directors, shall appoint an interim successor to serve until the next meeting of the General Assembly, at which time an election will take place.

B. In the event of a vacancy for any reason in the office of President Elect, The Vice President shall assume the office of the President Elect.



- C. In the event that a current Officer will be performing a dual function as a result of a vacancy, the President (per Section 4. A., 4.) may appoint an additional Member at Large, subject to the approval of the Board of Directors

Section 4. Duties of the Officers

A. President: It shall be the duty of the President:

1. To serve as an official representative of the Michigan AGD in its contact with government, civic, business, and professional organizations for the purpose of advancing the objectives and policies of the Michigan AGD.
2. To serve as a nonvoting consultant on all Michigan AGD councils/committees except as prohibited in Chapter IX, Section 3 A.
3. To preside at meetings of the General Assembly and the Board of Directors. At both meetings, he or she shall have the right to vote only in the event of a tie.
4. To appoint members to vacancies on councils, committees, the Board of Directors and AGD House of Delegates and Alternates subject to the approval of the Board of Directors.
5. To appoint a Parliamentarian subject to Board of Directors approval.
6. To submit an annual report at the Annual Business Meeting.
7. To sign all citations, certificates and testimonials.
8. In the absence of the Secretary, to assign one individual at the various official meetings, to act as temporary recording Secretary. The individual taking the meeting notes is responsible for publishing those notes to the Board of Directors within thirty (30) days of the meeting.
9. To inform the Board of Directors of all documents filed with the National AGD and all documents that require the President's signature.

B. President-Elect: It shall be the duty of the President-Elect:

1. To serve as council/committee chair for all councils and committees that are not otherwise filled.
2. To assume the office of President in the event that the President is unable to fulfill the term of his or her office.
3. To succeed to the office of President at the conclusion of the Annual Business Meeting where the President's term ends.
4. To preside at meetings of the General Assembly or Board of Directors in the temporary absence of the President.
5. To cooperate with the President to familiarize himself or herself with the duties of that office.

C. Vice President: It shall be the duty of the Vice President:

1. To assist the President and the President-Elect in the performance of their duties and to fulfill those duties in their absence.
2. To be a nonvoting consultant to all councils and Committees.
3. To serve as presiding officer in the absence of both the President and the President-Elect.
4. To assume the office of President-Elect in case of a vacancy.

D. Secretary: It shall be the duty of the Secretary:

1. To keep minutes of all meetings of the Board of Directors and the General Assembly.
2. To be the custodian of all of the records and properties of the Michigan AGD.
3. To notify council and committee members and Chairpersons of their appointments.
4. To countersign all citations, certificates, and testimonials.
5. To conduct correspondence on behalf of the Michigan AGD not otherwise handled by the President.
6. To publish all Michigan AGD meeting minutes to the Board of Directors within thirty (30) days of the end of a meeting.
7. To notify all members of the Board of Directors of meetings at least ten (10) days in advance.
8. To record the vote to call a Board of a Directors meeting if the President is unavailable, unable, or unwilling to call a meeting deemed necessary by a majority of Board of Directors. To notify the members of the Board of Directors when such a meeting has been called.
9. To notify all Michigan AGD members of General Assembly meetings as called by the President, shall include the date, time and place of the Annual Business Meeting, and shall be mailed at least thirty (30) days in advance of the General Assembly. The notice shall also include:
 - a. the nominees for Michigan AGD Officers and At Large Directors,
 - b. a list of newly formed components, and
 - c. Michigan AGD Bylaws changes

E. Treasurer: It shall be the duty of the Treasurer:

1. To keep adequate and proper accounts of properties and funds of the Michigan AGD.
2. To maintain an up-to-date roster of members and an accounting of their dues payments and delinquencies.
3. To deposit or cause to be deposited all moneys and other valuables in the name of and to the credit of the



- Michigan AGD.
4. To distribute the funds of the Michigan AGD as may be directed by the approved budget or as directed by the Michigan Board of Directors.
 5. Sign all Michigan AGD checks or supervise the signing of checks.
 6. To prepare a budget for approval of the Michigan Board of Directors at their last meeting before the end of the Fiscal Year.
 7. To cause to be bonded all persons authorized to collect and disperse the Michigan AGD's funds or properties.
 8. To be responsible that all necessary financial statements and forms with the Internal Revenue Service, as appropriate, and to inform the Board of Directors of the filing
 9. To have a Certified Public Accountant audit all accounts, prepare and send government documents, and submit a report and recommendations to the Michigan AGD Board of Directors by April 30th of each year.

F. Editor: It shall be the duty of the Editor:

To assume full responsibility for all Michigan AGD's publications and to exercise all editorial control for these publications subject to policies established by the Board of Directors and the General Assembly.

CHAPTER IX

Councils and Committees

Section 1.

The President-Elect shall inform the Board of Directors of their selection of council and committee members (except for the Board Nominating Committee) appointments. The Board of Directors will approve by majority vote the proposed candidates, prior to the Michigan AGD General Assembly/Annual Business Meeting in which he or she will take office of the President. Each new President, with the approval of the Board of Directors, shall designate one particular council or committee member to serve as chairperson. Council or committee members may be removed by a majority vote of the Board. Removal from a Council or Committee will have no effect on an individual's position as an Officer or Director. The composition and responsibilities of each council are as follows:

- A. Council on Bylaws and Judicial Affairs:
The council shall:
 1. Study and make recommendations to the Board of Directors on any proposed amendments, modifications, or interpretations of the Bylaws of the Michigan AGD.
 2. Review various complaints which have been received in writing about members.
 3. Conduct preliminary hearings which may cause the Michigan Board of Directors to suspend or expel a member from the AGD.
 4. Make recommendations to the Michigan Board of Directors regarding the suspension or expulsion of a member from the AGD.
- B. Council on Continuing Dental Education (PACE):
The council shall:
Determine whether continuing education courses offered within Michigan AGD's jurisdiction should be recognized for Fellowship and Mastership credit in accordance with the guidelines established by AGD Headquarters.
- C. Council on Dental Practice:
The council shall:
Investigate and continually study any Dental Practice programs, including third party programs, existing within Michigan that effect the practice of general dentistry.
 1. Establish a liaison with the Dental Practice Committee of the Michigan Dental Association.
 2. Communicate, subject to the approval of the Michigan AGD Board of Directors, recommendations for improving particular Dental Practice programs to the National AGD.
- D. Council on Legislative and Governmental Affairs:
The council shall:
 1. Establish a liaison with the Michigan Dental Association determining what legislative proposals are to be introduced into the Michigan legislature for the coming year.
 2. Provide recommendations on positions to be taken by the Michigan AGD with regard to legislative proposals being considered in Michigan.
 3. Work with AGD Headquarters, through the use of a legislative/regulatory monitoring service that identifies pertinent legislation/regulation, to adopt and advocate appropriate positions, subject to the approval of the Board of Directors.
- E. Membership Council:
The council shall:



1. Assume the responsibility for ongoing membership recruitment campaigns.
 2. Develop and implement Board of Director approved programs for recruiting and retaining members of the Michigan AGD.
- F. Public Information Council:
The chairperson, who shall be designated as the Public Information Officer.
The council shall:
1. Aid in the placement of news releases about Michigan AGD activities and Michigan AGD members in:
 - a. State and local dental publications.
 - b. The lay press.
 2. Coordinate the distribution of broadcast public service materials in Michigan.
 3. Assure that releases concerning individuals who have achieved Fellowship or Mastership status are sent to local newspapers.
- G. Continuing Dental Education Seminars Council:
The council shall:
Conduct and coordinate the Continuing Education Programs presented by or in partnership with the Michigan AGD.

Section 2. Committees

In addition, the Michigan AGD shall also have the following committees:

A. The Board of Directors Nominating Committee:

1. The Nominating Committee shall be appointed by the Board of Directors exclusive of the President.
2. The Nominating Committee shall meet at least ninety (90) days prior to the Annual Meeting. It shall be the duty of this committee to nominate one (1) candidate for each elective office. If more than one (1) candidate is proposed for any office, the Nominating Committee, by secret ballot, shall select only one (1) candidate to be presented to the Board of Directors.
3. The Nominating Committee is responsible for placing before the Board of Directors Nominees for the following positions:

For Board of Directors approval, to be placed before the General Assembly for approval:

- a. President Elect
- b. Vice president
- c. Secretary
- d. Treasurer
- e. Editor
- f. Eight (8) Nominees for Directors at Large
- g. In the event that an Officer will be performing a dual function, an additional Director at Large may be added to maintain up to fifteen (15) voting members.

For Board of Directors approval:

- h. Delegates and Alternates to the AGD House of Delegates

For Board of Directors recommendations:

- i. Michigan AGD Candidate(s) for Region IX Trustee and/or Region IX Director to the AGD: Any Michigan AGD member is eligible to submit their name for consideration for the position of AGD Regional Director or AGD Trustee and may only do so with written notice to the Michigan AGD Board of Directors at least (90) days before a meeting of Region IX as announced by the Regional Director. The Michigan AGD Board will review all nominees and will designate one nominee as the Board's "Recommended Nominee". The Board's "Recommended Nominee" and all other eligible nominees will be presented at the Regional Caucus for election.
4. Any Active, Part time, Retired or Emeritus member in good standing may offer his/her name to the Board of Directors for consideration.
5. Any Active, Part time, Retired or Emeritus member in good standing may offer his/her name for nomination for an eligible Officer or Board position at the General Assembly/Annual Business Meeting by notifying the Secretary at least Sixty (60) days prior to the Annual Meeting. The Secretary must notify the membership of candidates for office Thirty (30) days prior to the Annual Meeting (Chapter VIII Sect. 4 D).
6. The Chairperson, without the right to vote at the Board of Directors level, shall present the Nominating Committees choices to the Board of Directors for consideration. In the absence of the Chairperson, another member of this committee shall act as chairperson without the right to vote.
7. The Board shall vote to accept, reject or offer another member for each position. The Board shall vote by secret ballot, in a manner that it chooses for contested positions, until it selects one candidate to present to the Annual Business meeting for each position.
8. All nominees shall be made known by the Secretary to the membership at least thirty (30) days prior to the Michigan AGD General Assembly/Annual Business Meeting



B. Ad Hoc Committees:

The President, with the approval of the Board of Directors, shall have the authority to appoint ad hoc committees that are necessary to fill the needs of the organization. All ad hoc committees shall be terminated no later than the end of the incumbent President's term of office.

Section 3. Transaction of Business

All members of a council or committee members must be duly notified of the date, time and place of meetings at least ten (10) days before a meeting is to take place. All Council/Committee members shall be notified by mail, telephone or e-mail. In order for any council or committee to transact business, a majority of its members must participate in the discussions and decision.

CHAPTER X

Indemnification

Each officer, director, council member, committee member, employee and other agent of the Michigan AGD who was or is a party to any action suit or proceeding by reason of fact that he or she is or was an officer, director, council member, committee member, employee or other agent of the AGD shall be held harmless and indemnified against all costs, expenses, attorneys' fees, judgments, fines and amounts paid in settlement actually and reasonably incurred by such person in connection with such action, suit or proceeding, if such person acted in good faith and in a manner he or she reasonably believed to be in, or not opposed to, the best interests of the AGD, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his or her conduct was unlawful, provided that no indemnification shall be made in respect to any claim, issue or matter as to which such person shall have been adjudged to be liable for negligence or misconduct in the performance of his or her duty to the corporation unless and only to the extent that the court in which such action or suit was brought shall determine upon application that, despite the adjudication of liability, but in view of all the circumstances in the case, such person is fairly and reasonably entitled to indemnity for such expenses as the court shall deem proper. The indemnification provided by this chapter shall insure to the benefit of the heirs, executors, and administrators of such person entitled to the indemnification under this chapter.

ARTICLE XI

Principles of Ethics

The Principles of Ethics of the AGD shall be the Principles of Ethics of the Michigan AGD.

ARTICLE XII

General Provisions

The Michigan AGD Bylaws, either as presently drawn or amended, shall not be in conflict with the Bylaws of the AGD. Whenever an amendment is made to the Bylaws of the AGD which renders a provision of the Michigan AGD Bylaws inconsistent with the same, such provision shall be deemed automatically amended without requiring any further action of the Michigan AGD.

CHAPTER XIII

Amendments

Section 1.

An active or emeritus member may propose amendments to the Michigan AGD Bylaws by submitting them in writing to the Secretary at least sixty (60) days prior to the Annual Business Meeting. The Secretary shall be responsible for seeing that all members of the Michigan AGD are notified of the proposed amendments at least thirty (30) days prior to the Annual Business Meeting.

Section 2.

The Michigan AGD Bylaws may be amended by an affirmative vote of a majority of the General Assembly members present and voting at the Annual Business Meeting, provided that a copy of the proposed amendment has been made available to the members of the Michigan AGD at least thirty (30) days before the meeting at which such action is proposed to be taken.

Constituent President: Dr. Christine Saad Date: March 10, 2012

AGD Trustee: Dr. Sam G. Shamoon Date: March 10, 2012